

# California Mission Studies Association Style Guide for Print Publications

*Revised by CMSA Panel of CMSA Board Members  
and Members at Large Who Serve Jointly as CMSA Publications Committee  
and Editor of the Boletín, April 2012*

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***Every effort will be made to make a decision within 30 days of receipt.***

**Authors of *accepted* submissions should mail CD with illustrations to:**

**CMSA Boletín Editor  
PO Box 24132  
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Please label your CD and jacket clearly and mark CMSA in the lower left corner of the mailing envelope.

## TEXT

Submit your text in Microsoft Word, using Times New Roman 12-point font, and following either the Modern Language Association (MLA) or the University of Chicago/Turabian style manual. Please do *not* insert any double spaces between sentences or after colons; *use single-spacing only throughout*.

Also, please use *endnotes rather than footnotes*, and only for points of substance. Insert bibliographical citations parenthetically within the text: (author, year if needed: page number/s) and consolidate bibliographical references in a *List of Sources* at the end of your text. Finally, append a brief *About the Author*, and a numbered *List of Illustrations* with full credits and, if appropriate, captions.

## ILLUSTRATIONS

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